

ANNEXURE A



TEAM LANGEBAAN NEIGHBOURHOOD WATCH (TLNHW)

CODE OF CONDUCT 2021

1. Introduction.

- This Code of Conduct should be read in conjunction with the latest **TLNHW Constitution** in order to fully understand the risks, procedures and expected conduct when patrolling or executing other duties on behalf of **TLNHW**.
- All words in bold format are defined in the **Constitution**.

2. Liability.

- **Members** only act in their own personal capacity as individuals and liability will be in that capacity.
- All and any criminal and civil actions that may be instituted against a **Member** will be against the **Member** concerned and not **TLNHW**.
- Any damage or injury to any **Member** or his or her property when such **Member** is acting on behalf of **TLNHW** in whatsoever capacity is, subject to such **Member's** claims against third parties, the sole and absolute responsibility of the **Member**.
- **Members** must take all such steps as they deem fit with regard to their own legal position and their personal/accident/medical or vehicle insurances and assurances.

3. Accountability.

- Each **Member** shall give to his or her Patrol Leader a written report (in a form approved by the **Committee** from time to time), of all incidents during any patrol or similar duty within 24 hours of completion of such patrol or similar action on behalf of **TLNHW**.
- The Patrol Leaders shall hand all completed forms to the **TLNHW** Public Relations Officer within 24 hours of receiving the report.
- If **SAPS** or the **TLNHW** Public Relations Officer require a statement to be made earlier than the time referred to above, the **Member** and the Patrol Leader shall comply with such request.

4. Functions.

- Members must assist SAPS in crime prevention in the Langebaan area.
- **Members** will mainly act as the eyes and ears of SAPS and operate within the framework of the law.

5. Identity cards.

- All **Members** will have identity cards and must carry these cards at all times when on patrol on behalf of **TLNHW**.
- These identity cards must contain a recent colour photograph of the **Member**, his or her full names, identity number, the **Member's** legible signature as well as the accreditation number and the period and expiry date of the accreditation of **TLNHW**.
- Any **Member** losing his or her identity card shall forthwith report such loss to his Patrol Leader.

6. Conduct

- All **Members** must at all times act in a non-violent manner and not do or permit anything to be done which may bring **TLNHW** into disrepute. No **Member** may take the law into his or her own hands irrespective of circumstances.
- No **Member** will display racism, sexism or any other form of unlawful discrimination or act in any partisan manner towards any other **Member** and/or any other person.
- Only weapons for the sole purpose of self-defense as permitted under applicable laws and by the **TLNHW**, may be used.
- All **Members** with firearms taken on any patrol shall declare these to the local **SAPS** and the Patrol Leader, before going on patrol.
- Should a **Member** be found guilty of a criminal offence committed when the **Member** is operating on behalf of **TLNHW**, **TLNHW** will take such disciplinary actions as are considered appropriate by the **Committee** and will issue a public statement regarding its action.

- **Members** shall not divulge any confidential or privileged information that they may have acquired as a result of their membership of **TLNHW**.
- **Members** shall protect personal information that they may have acquired as a result of their membership of **TLNHW** within the framework of the law.
- **Members** shall strive to work in partnership with the **CPF** and the **SAPS** with regard to crime prevention in Langebaan and shall comply with all lawful instructions by **SAPS** and other law enforcement agencies.
- No **Member** may exploit his or her membership for personal advantage or benefit.
- **Members** must at all time act in a manner that will uphold and promote the aims and objectives of **TLNHW**.
- No **Member** shall release any statement to any media on any matters concerning **TLNHW**.

7. Patrol Procedure

- **Members** must fill in the master registration form before each patrol. Details of name; cell phone number; vehicle registration number; dangerous weapons carried and area to be patrolled must be legibly recorded.
- **Members** are permitted to carry and use high intensity torches up to ten million candlepower.
- Pepper spray or CS gas emitters and electric stun guns are permitted but may only be used in self-defense when physical damage has been committed or is reasonably expected to be committed.
- Each **Member** going on patrol must have at least one cell phone in his car or group of **Members** on foot patrol.
- Each cell phone used on patrol shall contain in the memory, the cell phone number of the Patrol Leader's cell phone; the Langebaan SAPS telephone number and the cell phone number of at least one of the other patrols on duty during the same roster hours.
- **Members** are not expected or required to confront any persons whether they are suspected of being about to commit a crime or having committed a crime. The duty of **Members** on patrol is to report any suspicious person or vehicle in the neighbourhood to the Patrol Leader.
- **Members** shall use their own discretion as to whether to drive around their allocated Sector or whether to remain stationary and in the latter instance whether or not to keep the vehicle's engine running.
- The report shall be by radio to the Patrol Leader. The precise position of the **Member** or the **Member's** vehicle must be given to the Patrol Leader.
- **Members** on patrol should ensure that they are aware of their precise location at all times.
- **Members** shall follow all instructions from the Patrol Leader as to whether to follow the suspects or maintain observation.
- **Members** shall withdraw from any scene or incident forthwith upon any violence being used or threatened and shall not confront the perpetrators.
- NOTHING herein contained shall restrict the rights of any **Member** as an individual, to defend him or herself using reasonable force if faced with a situation where the **Member** or any other person on duty with such **Member** is subjected to actual or reasonably anticipated violence.
- **Members** have powers similar to that of any other citizen to perform a citizen's arrest and the requirements set out in the Criminal Procedure Act No. 51 of 1977 will be adhered to and complied with at all times when feeling obliged to make such an arrest.
- Any incident shall forthwith be recorded in writing with detail of time; place; number of suspects or perpetrators; description of perpetrators by age, size and clothing followed by a brief description of the incident.
- The detail of the incident must be formally reported as per clause 3 above. If a **Member** discharges any firearm such further forms as required by **SAPS** must be completed.

Signed at Langebaan on 11/11/2021

Chairman

(Approved at the Special General Meeting of 10/11/2021)